

**DIRECTORATE OF SOIL CONSERVATION & WATERSHED DEVELOPMENT, ODISHA  
BHUBANESWAR**

Letter No. WD(GEF) Sec-II-3/19 602 Dt. 7.8.19

From

**Sri Hemanta Kumar Panda,**  
Director, Soil Conservation & Watershed Development  
-cum- Nodal Officer, Green Agriculture Project,  
Odisha, Bhubaneswar.

To

The Additional Chief Secretary, Deptt. of Forest & Environment, Odisha  
The Principal Secretary, Deptt. of Finance, Odisha  
The Principal Secretary, Rural Development Deptt., Odisha  
The Principal Secretary, Deptt. of Agril. & Farmers' Empowerment, Odisha  
The Principal Secretary, Deptt. of Women & Child Dev. and Mission Shakti, Odisha  
The Commissioner-cum-Secretary, Deptt. of Fisheries & ARD, Odisha  
The Commissioner-cum-Secretary, ST & SC Development, Minorities and Backward Classes  
Welfare Deptt., Odisha  
The Vice-Chancellor, OUAT  
The Director of Agriculture & Food Production, Odisha  
The Director of Horticulture, Odisha  
The Collector and District Magistrate, Mayurbhanj  
The Chairman, State Biodiversity Board, Odisha  
The FAO Representative in India, New Delhi  
The Director, IMAGE, Odisha

Sub : Minutes of the 1<sup>st</sup> State Steering Committee meeting of FAO-GEF assisted Green Agriculture Project.

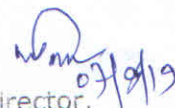
Sir,

In inviting a kind reference to the above cited subject, I am to inform that the 1<sup>st</sup> State Steering Committee meeting of FAO-GEF assisted Green Agriculture project was held under the chairmanship of Agriculture Production Commissioner, Odisha at 3<sup>rd</sup> floor conference hall of Krushi Bhawan, Bhubaneswar on 26<sup>th</sup> July 2019 at 11.30 A.M.

I am enclosing herewith the minutes of said meeting for favour of kind information and necessary action.

Yours faithfully,

Enclosure: As above

  
Director,  
Soil Conservation & Watershed Development  
-cum-Nodal Officer, Green Agriculture Project,  
Odisha, Bhubaneswar

Memo No 603 Date 7.8.19

Copy along with enclosure forwarded to P.S. to Chief Secretary, Odisha/ Agriculture Production Commissioner, Odisha for favour of kind information of Chief Secretary, Odisha/ Agriculture Production Commissioner, Odisha.

  
Director, 07/8/19

Soil Conservation & Watershed Development  
-cum-Nodal Officer, Green Agriculture Project,  
Odisha, Bhubaneswar

Memo No 604 Date 7.8.19

Copy along with enclosure submitted to the Secretary, Ministry of Agriculture & Farmers Welfare, Krishi Bhawan, New Delhi for favour of kind information.

  
Director, 07/8/19

Soil Conservation & Watershed Development  
-cum-Nodal Officer, Green Agriculture Project,  
Odisha, Bhubaneswar

Memo No 605 Date 7.8.19

Copy along with enclosure submitted to the Joint Secretary (RFS/ NRM), Ministry of Agriculture & Farmers Welfare, Krishi Bhawan, New Delhi/ Joint Secretary (IC) & GEF OFP, Ministry of Environment & Forest & Climate Change, Indira Paryavaran Bhawan, New Delhi for favour of kind information.

  
Director, 07/8/19

Soil Conservation & Watershed Development  
-cum-Nodal Officer, Green Agriculture Project,  
Odisha, Bhubaneswar

Memo No 606 Date 7.8.19.

Copy along with enclosure submitted to the Additional Secretary to Govt., Department of Agriculture & Farmers Empowerment, Odisha for favour of kind information.

  
Director, 07/8/19

Soil Conservation & Watershed Development  
-cum-Nodal Officer, Green Agriculture Project,  
Odisha, Bhubaneswar

## **MINUTES OF THE FIRST STATE STEERING COMMITTEE MEETING OF FAO-GEF ASSISTED ODISHA GREEN AGRICULTURE PROJECT**

The first State Steering Committee (SSC) meeting of FAO-GEF assisted Odisha Green Agriculture Project was held under the chairmanship of Sri Gagan Kumar Dhal, IAS, Agriculture Production Commissioner, Odisha at 11.30 AM of 26<sup>th</sup> July 2019 in the 3<sup>rd</sup> floor conference hall of Krushi Bhawan, Bhubaneswar. The list of participants is at *Annexure-I*.

At the outset, Sri Hemanta Kumar Panda, Director of Soil Conservation and Watershed Development-cum-Nodal Officer, Odisha Green Agriculture Project welcomed the committee members & other participating officials. He gave a brief introduction of Odisha Green Agriculture Project and action taken so far by Department of Agriculture & Farmers' Empowerment.

On invitation from the chairman, Mr. Konda Reddy, AFOR and Ms. Jirlyne Katharpi, Research Associate from FAO, New Delhi gave presentation about GEF-6, Project status, implementation mechanism etc.

After a vivid discussion on agenda points the following decisions were made.


- 1. Constitution of Technical Committee:** For technical guidance in project implementation, a State Level Technical Committee, as mentioned below, may be constituted.
  - i. Vice-Chancellor, OUAT- Chairman
  - ii. Chairman, Odisha Bio-diversity Board-Member
  - iii. Field Director, Similipal Tiger Reserve & RCCF, Baripada-Member
  - iv. Director, IMAGE-Member
  - v. Director, Soil Conservation & Watershed Development-Member Convenor

The committee will go through the Annual Work Plan & Budget; shared ToR, qualification, experience and remunerations of personnel to be engaged at SPMU & GLIU; planned project activities to be implemented. The Committee will recommend the above after necessary rectification for approval of SSC. District consultation will be conducted to gather feedback for such rectification.

- 2. Approval of Annual Work Plan & Budget for Year 1 (2019):** After detailed discussions on presentation, the committee formally approved the presented Annual Work Plan & Budget for the Year 1 (2019) amounting to 5,72,491 USD(*Annexure-II*). The approved Annual Work Plan & Budget will have to be revisited in consultation with Technical Support Group (TSG) at district level. The revisited AWPB will be endorsed to SSC for approval in next meeting.
- 3. Approval of Procurement Plan for Year 1 (2019):** Procurement plan for Year 1 (2019) for office establishment of the State Project Management Unit (SPMU) and Green Landscape Implementation Unit (GLIU) was approved (*Annexure-III*). It will be done as per IMAGE norm following proper codal procedure.

4. **Finalisation of office space for SPMU & GLIU:** Establishing SPMU in Directorate of Soil Conservation & Watershed Development (in erstwhile OWDM building) was approved. For GLIU, suitable available space in any office premises at Baripada will be located in consultation with District Collector, Mayurbhanj or else required building will be taken on rent out of project fund available.
5. **Project Fund Flow Mechanism:** It was informed that the project fund is 100% grant from FAO. No token state budget is required for project fund allocation from FAO to Operational Partner (OP). For co-financing, convergence of ongoing schematic activities will be taken up. Institute on Management of Agricultural Extension (IMAGE) has been identified as OP to receive Odisha Green Agriculture Project fund directly from FAO. Execution of Project Partner Agreement and Opening of dedicated project account by IMAGE to receive fund was approved. Fund release to IMAGE by FAO in advance mode was also approved.
6. Director, Soil Conservation & Watershed Development being the Nodal Officer and Director, IMAGE being the head of Operational Partner shall participate, as may be required, in national level meetings and workshops of Green Agriculture Project for effective implementation & better monitoring of project activities. This is approved.

The meeting ended with vote of thanks to chair and participants.

  
Agriculture Production Commissioner  
& Chairman, State Steering Committee,  
Odisha Green Agriculture Project

**List of Participants**

1. Sri Gagan Kumar Dhal, IAS, Agriculture Production Commissioner, Odisha
2. Dr. Mona Sharma, IAS, Principal Secretary, Rural Development Department, Odisha
3. Dr. Saurabh Garg, IAS, Principal Secretary, Department of Agriculture & Farmers' Empowerment, Odisha
4. Prof. Pawan Kumar Agrawal, Vice-Chancellor, OUAT, Bhubaneswar
5. Sri. M. Muthukumar, IAS, Director of Agriculture & Food Production, Odisha
6. Sri Maloth Mohan, IFS, Chairman, Odisha Biodiversity Board
7. Sri Tomio Shichiri, FAOR in India, FAO, New Delhi
8. Sri N.K. Routray, Addl. Secretary representing Principal Secretary, Department of Finance, Odisha
9. Sri Maheswar Agasti, Addl. Secretary representing Principal Secretary, Department of Women & Child Development and Mission Shakti
10. Sri Gangadhar Nayak, Addl. Secretary representing Commissioner-cum-Secretary, Department of Fisheries & Animal Resource Development, Odisha
11. Sri Aswini Kumar Choudhury, Addl. Secretary, Department of Forest & Environment, Odisha
12. Sri Manmath Kumar Pani, Addl. Secretary, Department of Agriculture & Farmers' Empowerment, Odisha
13. Sri Satyanarayan Mishra, Director, IMAGE, Bhubaneswar
14. Sri Hemanta Kumar Panda, Director, Soil Conservation & Watershed Development, Odisha
15. Sri. Sudarsan Nanda, Joint Director representing Director, Horticulture, Odisha
16. Sri Brajabandhu Panda, PD, Watershed representing Collector & District Magistrate, Mayurbhanj
17. Sri S. K. Khatua, Joint Director, Soil Conservation & Watershed Development, Odisha
18. Sri Ganesh Prasad Das, Deputy Director of Agriculture, IMAGE, Bhubaneswar
19. Sri Konda Reddy, Asst. FAOR in India, FAO, New Delhi
20. Sri Ananda Chandra Sasmal, Agronomist, Department of Agriculture & Farmers' Empowerment, Odisha
21. Sri Sukant Singh Sagar, Plant Protection Officer, Department of Agriculture & Farmers' Empowerment, Odisha
22. Sri Satchidananda Swain, ADSC, Directorate of Soil Conservation & Watershed Development, Odisha
23. Sri Jyoti Ranjan Mishra. ASCO (Hq), Directorate of Soil Conservation & Watershed Development, Odisha
24. Sri Niranjana Sahu, Manager (GIS), Directorate of Soil Conservation & Watershed Development, Odisha
25. Sri Biswajayee Mishra, Asst. Director, IMAGE, Bhubaneswar
26. Ms. Jirlyne Katharpi, Research Associate, FAO, New Delhi

## Odisha Annual Work Plan and Budget - Project Year 1

1 USD = 70.36

Component	Output	Activity	Expense account	Target	Responsibility	Implementation level (State and/or Landscape)	Project Budget Year 1		
							USD	INR	INR (Lakhs)
Component 1		<b>Outcome 1.1</b>							
	Output 1.1.1	Activity 1.1.1.4 State Steering Committee (SSC) Meeting	Training	2	SPMU	State	4,000	2,81,440	2.81
	Output 1.1.2	Activity 1.1.2.2 State dialogue on agriculture environment and development	Training	1	SPMU	State	5,308	3,73,449	3.73
	Output 1.1.3	Activity 1.1.3.14 Study on addressing Akhand Shikhar	Contracts	1	SPMU	State	5,000	3,51,800	3.52
		Activity 1.1.3.6 Study on human wildlife conflict	Contracts	1	SPMU	Landscape	5,000	3,51,800	3.52
		Activity 1.1.3.3 Project Inception Workshops (state and landscape)	Training	2	SPMU&GLIU	State and Landscape	6,154	4,32,995	4.33
	Output 1.1.4	Activity 1.1.4.10 Green Landscape Management Strategies and Action Plans	Training	1	SPMU	State	1,600	1,12,576	1.13
		<b>Outcome 1.2</b>							
	Output 1.2.2	Activity 1.2.2.2 Develop monitoring system and protocols (including grassland index and carrying capacity)	Contracts	1	SPMU	State	50,000	35,18,000	35.18
		Activity 1.2.2.3 Establish (includes training/capacity building) Green Landscape monitoring system at GP, district, and landscape levels	Contracts	1	SPMU&GLIU	State and Landscape	50,000	35,18,000	35.18
Output 1.2.2	Activity 1.2.3.3 Establish Communication Teams at State level			SPMU	State			0.00	
Component 2		<b>Outcome 2.1</b>							
	Output 2.1.1	Activity 2.1.1.4 Capacity Development on gender and FPIC issues	Training	1	SPMU&GLIU	State and Landscape	4,615	3,24,711	3.25
		Activity 2.1.1.6 Technical Support Group (TSG) Meetings	Training	4	GLIU	Landscape	308	21,671	0.22
		Activity 2.1.1.7 Biodiversity Management Committees (BMCs) Meetings	Training	900	GLIU	Landscape	2,615	1,83,991	1.84
		Activity 2.1.1.8 Gram Panchayat Support Groups Meetings	Training	120	GLIU	Landscape	3,000	2,11,080	2.11
		Activity 2.1.1.9 Capacity building of State level project implementation units on incorporating gender and FPIC issues	Training	1	GLIU	Landscape	1,600	1,12,576	1.13
	Output 2.1.2	Activity 2.1.2.4 Curriculum development workshops on Green Landscape Governance (organized jointly for all the states)	Training	1	GLIU	Landscape	4,000	2,81,440	2.81
	Output 2.1.4	Activity 2.1.4.1 Social and BD assessment to identify high priority areas	Contracts	1	SPMU	State	1,00,000	70,36,000	70.36
	Output 2.1.5	Activity 2.1.5.1 Convergence and planning workshops with TSG	Contracts	1	GLIU	Landscape	1,538	1,08,246	1.08

Component	Output	Activity	Expense account	Target	Responsibility	Implementation level (State and/or Landscape)	Project Budget Year 1		
		<b>Outcome 2.2</b>							
	Output 2.2.1	Activity 2.2.1.1 Orientation in FFS on Green landscape governance, sustainable agriculture, including on management of livestock	Training	1	SPMU	State	1,846	1,29,895	1.30
	Output 2.2.4	Activity 2.2.4.1 Green Landscape plans implementation support	Training	1	SPMU&GLIU	Landscape	34,031	23,94,421	23.94
		Activity total					2,80,615	1,97,44,093	197.44
		Consultants					26,923	18,94,302	18.94
<b>Project Management Costs (PMC)</b>		<b>Project Management Costs total</b>					26,923	18,94,302	18.94
		5570 Consultants	Consultants				1,93,692	1,36,28,169	136.28
		5900 Travel	Travel				38,769	27,27,787	27.28
		6000 Expendable procurement	Expendable Procurement				6,646	4,67,623	4.68
<b>Project Management Support Costs (PMSC)</b>									
		6100 Non-expendable procurement	Non-Expendable Procurement				18,154	12,77,315	12.77
		6300 GOE budget	GOE budget				7,692	5,41,209	5.41
		<b>Project management Support costs total</b>					2,64,953	1,86,42,104	186.42
		<b>Grand Total</b>					<b>5,72,491</b>	<b>4,02,80,499</b>	<b>402.80</b>

10% variance is permissible between budget heads

## PROCUREMENT PLAN

PROJECT TITLE AND SYMBOL: GCP/IND/183/GFF - Green-Ag: Transforming Indian agriculture for global environmental benefits and the conservation of critical biodiversity and forest landscapes

Odisha Procurement Plan														
Ref. No.	Requirement	Unit	Estimated Quantities	Estimated Cost (US \$)	Unit Price	Solicitation Method	Procurement Method	Buyer	Targeted Tender Launch Date	Targeted Contract Award Date	Targeted Delivery Date	Final Destination and Delivery Terms	Status	Other Constraints or Considerations
1	Computers/laptops	numbers	10	10 000	1 000	ITB	Competitive Bidding	Institute on Management of Agricultural Extension (IMAGE) - Dept. of Agriculture & Farmers' Empowerment	01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
2	Laser Printers	numbers	2	2 000	1 000	ITB	Competitive Bidding		01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
3	Office Furniture	lumpsum	1	6 154	6 154	ITB	Competitive Bidding		01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
4	Communication	lumpsum per annum	1	1 108		RFQ	Competitive Bidding		01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
5	Miscellaneous	lumpsum per annum	1	1 846	1 846	RFQ	Shopping		01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
6	Printer cartridges	numbers	24	1 846	77	ITB	Competitive Bidding		01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
7	Stationery	lumpsum per year	1	1 846		RFQ	Shopping		01-Aug-2019	30-Sep-2019	30-Nov-2019	Bhubaneswar, Odisha; Baripada, Odisha		
8	Convergence and Planning Workshops with TSG	numbers	1	1 538	1 538	RFQ	Competitive Bidding		01-Aug-2019	01-Sept-2019	30-Oct-2019	Bhubaneswar, Odisha; Baripada, Odisha		



**Odisha Procurement Plan**

Ref. No.	Requirement	Unit	Estimated Quantities	Estimated Cost (US \$)	Unit Price	Solicitation Method	Procurement Method	Buyer	Targeted Tender Launch Date	Targeted Contract Award Date	Targeted Delivery Date	Final Destination and Delivery Terms	Status	Other Constraints or Considerations
9	LoA/Develop Monitoring System & Protocols	contracts	1	50 000	50 000	RFP	Competitive Bidding		01-Oct-2019	1-Nov-2019	31-Dec-2019	Bhubaneswar, Odisha; Baripada, Odisha		
10	LoA/Establish (includes training/capacity building) Green Landscape monitoring system at GP, district, and landscape levels	contracts	1	50 000	50 000	RFP	Competitive Bidding		01-Nov-2019	15-Dec-2019	31-January-2020	Bhubaneswar, Odisha; Baripada, Odisha		
11	Social/Gender, BD & Capacity Assessment to identify High Priority Areas	contracts	1	100 000	100 000	RFP	Competitive Bidding		01-Dec-2019	16-Jan-2020	15-Feb-2020	Bhubaneswar, Odisha; Baripada, Odisha		
12	Studies on addressing AkhandShikar	contracts	1	5 000	5 000	RFP	Competitive Bidding		01-Aug-2019	15-Nov-2019	15-Jan-2020	Bhubaneswar, Odisha; Baripada, Odisha		
13	Studies on human-wildlife conflict	contracts	1	5 000	5 000	RFP	Competitive Bidding		01-Aug-2019	15-Nov-2019	15-Jan-2020	Bhubaneswar, Odisha; Baripada, Odisha		